

The Bachelor's Degree Artificial Intelligence

https://www.ai.study.fau.eu/ 13. Oktober 2025

Existing Al solutions are great but there's still room for improvement



Gemini prompt:

"Generate an image for a ppt presentation that shows fundamentals in mathematics, fundamentals in computer science and basic knowledge in application domains as the three pillars for successfully completing a BSc degree in artificial intelligence."

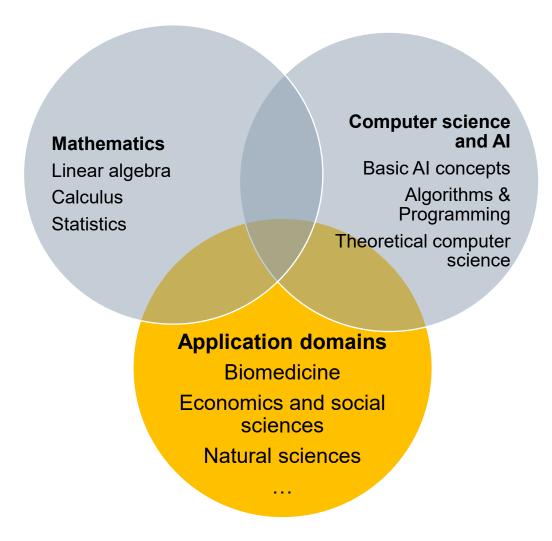




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The first 1 – 2 years of your degree

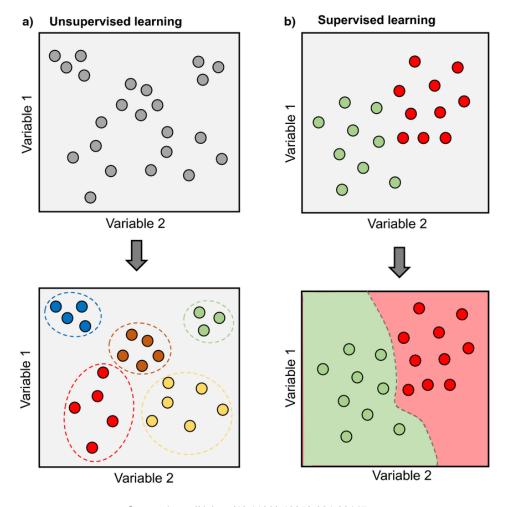




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Supervised and unsupervised machine learning





Source: https://doi.org/10.1186/s12052-021-00147-x

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Last three semesters of your degree



Specialized lectures

Al for time series, Deep learning,

. . .

Seminars

Dive into current topics in AI, Learn how to present and write scientific texts

Projects

Research-oriented Apply your theoretical knowledge

BSc thesis

Become an expert in a narrow topic

Prepare for MSc or job market

How to successfully study in Germany



Be curious and selfmotivated!

Take responsibility!

Work independently!

Read your study degree regulations!

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Excellent professor-to-student ratio!





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Department Artificial Intelligence in Biomedical Engineering



Biomedical Imaging and Sensing

Our researc We develop of disease a

Health Data Science

Medical Robotics

We advance methodolog informatics, and bioinfor actionable information f

AIBE is active in all major areas of Medical Robotics, in particular in prosthetics, surgical robotics, rehabilitation robotics and virtual reality for gamification and rehabilitation. We also specifically focus on Al-based co-adaptation of users and devices, and Aldriven human-machine interaction.



Andre Artificial Ir Comm Disc



Machine L



Alessandro Del Vecchio

Neuromuscular Physiology and **Neural Interfacing**



Claudio Castellini **Assistive Intelligent Robotics**



Franziska Mathis-Ullrich **Surgical Planning and Robotic** Cognition (SPARC)

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Welcome Event for BSc Al

October 13 2025



Friedrich-Alexander-Universität Department Artificial Intelligence in Biomedical Engineering | AIBE

Agenda



Welcome Event for BSc AI – winter semester 25/26

09:30 to 09:45	Presentation of the lecturers involved
09:45 to 10:00	Introduction (Prof. Dr. David Blumenthal)
10:00 to 10:45	Information on organizational topics (Nora Manz, M.A.)
10:45 to 11:00	Presentation of the student association (FSI AI)

Technische Fakultät 13. Oktober 2025 10

Information on organizational topics (Nora Manz, M.A.)



Welcome Event for BSc AI – winter semester 25/26

- 1. FAU: dates & abbreviations
- 2. Basics: modules, courses, exams
- 3. Important: examination regulations & 1st semester
- 4. Tools: IdM und FAUmail, Campo, StudOn
- 5. Your to-dos
- 6. Contact points
- 7. FAU community
- 8. FAU for you



Welcome Event for BSc AI – winter semester 25/26

Dates 1

- academic year consists of 2 semesters
 - Winter semester (WS)
 - October 1 to March 31
 - lectures: mid-October to early February
 - Summer semester (SS)
 - April 1 to September 30
 - lectures: mid-April to late July
 - in between: lecture-free period for vacation, work, internships, but also exams (first 2 weeks + last 4 weeks + e-exams outside these periods)
 - ⇒ semester dates: https://www.fau.eu/education/study-organisation/semester-dates/



Welcome Event for BSc AI – winter semester 25/26

Dates 2

	winter semester 25/26	summer semester 26
Semester	October 1 to March 31	April 1 to September 30
Lectures	October 13 to February 6	April 13 to July 17
Exam registration	November 17 to December 7	
Christmas break	December 19 to January 6	
Exam periods	February 9 to February 21, March 19 to April 10, e-exams outside these periods	July 20 to August 1, September 21 to October 9, e- exams outside these periods

exam periods: https://www.fau.eu/education/advice-and-services/examination-offices/examinations-office-faculty-of-engineering/



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Dates 3

- standard duration of study
 - 6 semester for full-time students
 - 12 semesters for part-time students
 - extensions possible upon justified request
- Grundlagen- und Orientierungsprüfung (GOP) = preliminary exam
 - certain exams must be passed in the first 2-3 semesters (part-time study: 4-6 semesters)
 - exams check whether the basics have been understood and whether the degree program is suitable
 - only 2 attempts, failure to pass leads to exmatriculation
 - extensions possible upon justified request



Welcome Event for BSc AI – winter semester 25/26

Abbreviations 1

FAU	Friedrich-Alexander-Universität Erlangen-Nürnberg							
TF	Technische Fakultät (Faculty of Engineering)							
AIBE	Department Artificial Intelligence in Biomedical Engineering							
WS/WiSe	winter semester							
SS/SoSe	summer semester							
c.t.	cum tempore = +15min (11:00 c.t. = 11:15)							
s.t.	sine tempore = as indicated (11:00 s.t. = 11:00)							
BSc AI	Bachelor of Science Artificial Intelligence							
GOP	Grundlagen- und Orientierungsprüfung (preliminary exam)							

FAU Dictionary (German/English): https://lookup.sz.uni-erlangen.de/ShowItem.aspx?ItemID=3223&TermBaseID=2038&CompanyID=1



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Abbreviations 2

- ABMPO/TF = Allgemeine Studien- und Prüfungsordnung für die Bachelor- und Masterstudiengänge und die sonstigen Studien an der Technischen Fakultät (general degree program and examination regulations for degree programs at FAU's TF)
 - more general rules (obligations and rights), e.g. withdrawal and repetition of examinations,
 part-time studies, GOP, fraud, ...
 - https://www.fau.de/fau/rechtsgrundlagen/pruefungsordnungen/tech/#allg-po-ba-ma
- FPOBScAI = Fachstudien und Prüfungsordnung für BSc AI (degree program and examination regulations for BSc AI at FAU)
 - specific rules for BSc AI, e.g. GOP, study progression, ...
 - https://www.fau.de/fau/rechtsgrundlagen/pruefungsordnungen/tech/artificial-intelligence-in-biomedical-engineering/#artificial-intelligence-ba

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Welcome Event for BSc AI – winter semester 25/26

Abbreviations 3

SWS	Semesterwochenstunde (semester hours) = lecture time/week
ECTS	European Credit Transfer System = credit points for modules

- for comparability of the modules and the workload
- 1 ECTS ≈ 30 of hours of work (in class & at home)

Recommendation

- ca. 30 ECTS/semester for full-time students
- ca. 15 ECTS/semester for part-time students (relatively strict)



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Abbreviations 4

- types of courses
 - VL (L) = Vorlesung (lecture)
 - no registration, just attend 1st lecture (starts in first week)
 - Ü (E/T) = Übung (exercise/tutorial)
 - attend 1st lecture to find out about exercise modalities (usually starts in 2nd week)
 - regular attandence = best exam preparation
 - P = Praktikum (practical or project course)
 - registration (see Campo), attendance mandatory > not recommended for early semesters
 - S = Seminar
 - registration (see Campo), attendance mandatory > not recommended for early semesters



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Abbreviations 5

- types of exams
 - PL (gCA/EA) = Prüfungsleistung (graded course achievement/graded examination achievement)
 - graded, limited number of attempts
 - Schriftliche Klausur (written exam), e.g. K60 (WE60) = written exam 60min
 - Mündliche Prüfung (oral exam), e.g. M30 (O30) = oral exam 30min
 - Seminarleistung (seminar achievement), e.g. SemL (SemA) = presentation + paper
 - SL (uCA/CA) = Studienleistung (ungraded course achievement/course achievement)
 - ungraded, unlimited number of attempts
 - Übungsleistung (exercise/tutorial achievement), e.g. ÜbL (TA) = 4 math problems



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Abbreviations 6

- StuKo AIBE = Studienkommission AIBE (degree program committee)
 - discusses and decides subject-specific matters such as FPO, new modules, ...
- FSI AI = Fachschaftsinitiative BSc/MSc AI (student association)
 - organizes events and represents student voices in university politics
 - https://www.ai.study.fau.eu/student-unions/
- FSV TF = Fachschaftsvertretung der TF (student committee)
 - elected student representatives at faculty level
 - https://fsv.tf.fau.de/en/



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Difference between module and course

module

- remains basically the same in the long term
- provides general information on content and conditions
- may consist of different courses (e.g. 1 L + 1 E) and 1 or more examinations (e.g. gCA =variable; uCA = ÜbL)

course

- can be slightly different each semester
- specific rules for the current semester (e.g. in WS 25/26 gCA = K60, uCA = ÜbL: 4 math problems)

A module is only completed when all examinations have been passed!



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Exams 1

- registration is mandatory
 - exam registration is independent from course registration
 - reminder email at the start of the exam registration period
- each exam takes place once per semester
 - in one of the two examination periods (not in both), specific date is often not fixed until late



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Exams 2

- withdrawal from registered exams
 - self-deregistration via Campo until 3rd working day before the exam day without giving any reasons (Mon-Fri; public holidays don't count)
 - last-minute withdrawal in case of illness/severe reasons (send medical/other certificate immediately to the Examinations Office)
 - If you feel sick during an exam, you must tell the supervisors, leave the exam and see one of the authorized FAU doctors; if the doctor confirms your illness, the exam attempt doesn't count.



If you don't attend an exam that you are registered for without submitting a medical/other certficate, it counts as a failed attempt!

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Exams 3

exam attempts

- 2 attempts for GOP exams and 4 attempts for other exams
- only 1 attempt/semester
- you decide in which semester you want to take your attempts
- failed 2nd/4th attempt = end of AI studies (if applicable: loss of visa)

cheating

- includes fraud, plagiarism, unauthorized aids (e.g. AI if not explicitly permitted), ...
- reported to the Examination Office; graded as failed attempt
- serious consequences possible in case of repetition (e.g. exmatriculation)



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Exams 4



general information and tips

- Be present at courses and take an active part. Ask questions.
- Start studying early and with fellow students. Use offers such as exercises and tutorials.
- Memorization is not enough. You are expected to understand and apply the content.
- Select a new elective module after the penultimate attempt.
- In every semester in which a last attempt is due, apply for another degree program as a precaution.



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ABMPO/TF 1

- important regulations on your obligations and rights
- applies to all TF students
- more general rules (obligations and rights), e.g. withdrawal and repetition of examinations, part-time studies, GOP, fraud, ...
- Please read it carefully and consult it again if you have any questions.
- https://www.fau.de/fau/rechtsgrundlagen/pruefungsordnungen/tech/#allg-po-ba-ma

Technische Fakultät



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ABMPO/TF 2 - GOP

Section 3 Structure of the Bachelor's Degree Program, Examinations and Standard Duration of Study, Part-Time Study, Start of Degree Program, Practical Work Prior to Studies, Teaching and Examination Language

(1) ¹By the end of the second semester, students shall take a preliminary examination (Grundlagen- und Orientierungsprüfung, GOP) covering the foundations of the Bachelor's degree program pursuant to Section 29 in conjunction with the regulations set forth in the respective **degree program and examination regulations**. ²The

- GOP deadline for full-time students: end of the 2nd (3rd) semester
- GOP deadline for part-time students: end of the 4th (6th) semester



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FPOBScAl 1

- most important document for your studies
- specific rules for BSc AI, e.g. GOP, study progression
- rease read it carefully and consult it again every semester before choosing your new courses.
- https://www.fau.de/fau/rechtsgrundlagen/pruefungsordnungen/tech/artificial-intelligence-in-biomedical-engineering/#artificial-intelligence-ba

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FPOBScAI 2

Contents: Part I: General Provisions...... 1 Section 2 Bachelor's Degree Program, Degree Programs in Equivalent Subjects, Teaching and Examination Language, Language Requirements 1 Part II: Special Provisions....... 2 Section 3 Structure of the Bachelor's Degree Program......2 Section 4 Grundlagen- und Orientierungsprüfung (GOP)2 Section 5 Module Group B14 – Application Domain Fundamentals...... 2 Section 7 Module B16 – Artificial Intelligence Seminar 3 Section 8 Module B17 – Artificial Intelligence Project 4 Section 9 Module Group B18 – Free Choice 4 Section 10 Bachelor's Thesis 5 Section 11 Evaluation of Achievements for the Bachelor's Degree Program 5 Section 12 Legal Validity, Transitory Provisions 6 Appendix 1: Structure of the Bachelor's Degree Program in Artificial Intelligence -Full-time study....... 7 Appendix 2: Structure of the Bachelor's Degree Program in Artificial Intelligence – Part-time study 9



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FPOBScAI – GOP

Section 4 Grundlagen- und Orientierungsprüfung (GOP)

In order to pass the Grundlagen- und Orientierungsprüfung examination, students must acquire at least 30 ECTS credits from modules B1, B2, B3, B6, B7 and B9 pursuant to **Appendix 1** or **Appendix 2** respectively.

- B1 Algorithms, programming, and data representation (WS, 10 ECTS)
- B2 Data engineering (SS, 5 ECTS)
- B3 Applied programming (SS, 5 ECTS)
- B6 Mathematics for data science 1 (WS, 10 ECTS)
- B7 Mathematics for data science 2 (SS, 10 ECTS)
- B9 Artificial intelligence perspectives (WS, 5 ECTS)



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- basic knowledge and methods are taught in the compulsory modules of the three basic areas:
 - Computer Science
 - Mathematics
 - Artificial Intelligence
 - You have to take exactly the modules listed in the FPOBScAI.

- modules in the various compulsory elective areas enable you to supplement and deepen your specialist knowledge:
 - You can choose which modules you would like to take from a module catalog.
 - total number of ECTS credits per module area can be found in the FPOBScAI



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- core modules in Computer Science (compulsory)
 - B1 Algorithms, programming, and data representation
 - B2 Data engineering
 - B3 Applied programming
 - B4 Computational complexity
 - B5 Introduction to software engineering



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- core modules in Mathematics (compulsory)
 - B6 Mathematics for data science 1
 - B7 Mathematics for data science 2
 - B8 Probability and stochastic processes



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- core modules in Artificial Intelligence (compulsory)
 - B9 Artificial intelligence perspectives
 - B10 Artificial intelligence fundamentals 1
 - B11 Logic and symbolic artificial intelligence
 - B12 Artificial intelligence fundamentals 2
 - B13 Ethics and philosophy of AI (advanced seminar)



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FPOBScAI – structure of the BSc AI 5

- compulsory elective areas:
 - B14 Application domain fundamentals (4x5 ECTS)
 - B15 Artificial intelligence electives (6x5 ECTS)
 - B16 Artificial intelligence seminar (5 ECTS)
 - B17 Artificial intelligence project (10 ECTS)
 - B18 Free Choice (2x 5 ECTS)

Bachelor's thesis + advanced seminar (12+3 ECTS)



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FPOBScAI – study progression 1

Appendix 1: Structure of the Bachelor's Degree Program in Artificial Intelligence – Full-time study

Module no.	Module name	SW	SWS (semester hours)				Distribution of workload per semester in ECTS credits							
		L	Т	P		Total ECTS credits	1. Winter se- mes- ter	2. Sum- mer se mester	se-	4. Sum- mer se- mes- ter	5. Winter se- mes- ter	6. Sum- mer se- mes- ter	Type and scope of the examination	GOP
Core module	Core modules in computer science													
B1	Algorithms, programming, and data representation	4	2	2		10	10						EA: WE120 + CA: TA	•
B2	Data engineering	2	2			5		5					EA: WE90	•
В3	Applied programming	2	2			5		5					EA: W90 or O30 and CA: TA	•
B4	Computational complexity	4	2			7.5			7.5				EA: WE90	
B5	Introduction to software engineering	2	2			5			5				EA: WE90	



The least temperature is the study progression, but it is highly recommended (because of GOP)!

13. Oktober 2025 Technische Fakultät

3. Important: examination regulations & 1st semester



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FPOBScAI – B1 Algorithms, programming, and data representation (AlgProgDat)

B1	Algorithms, programming, and data representation	4	2	2	10	10			EA: WE120 + CA: TA	•

- Courses

- lecture, 4 SWS > Monday, 10:15-13:45, room: H8, Prof. Dr. Bernhard Kainz, no registration
- exercise, 2 SWS > Friday, 12:15-13:45, room: H19, Prof. Dr. Bernhard Kainz, information in 1st lecture
- practical course, 2 SWS > information in 1st lecture

Exams:

- graded: written examination 120min
- ungraded: tutorial achievement/exercises

3. Important: examination regulations & 1st semester



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FPOBScAI – B6 Mathematics for Data Science 1 (MDS1)

B6	Mathematics for data science 1	4	4		10	10			EA: WE120 + CA: TA	•

- Courses

- lecture (Mathematics for Engineers I), 4 SWS > Tuesday, 12:15-13:45, and Wednesday, 8:15 to 9:45, room: H8, Prof. Dr. Giovanni Fantuzzi, no registration
- exercise (Mathematics for Engineers I), 2 SWS > information in 1st lecture
- special Topics in Mathematics for Engineers I, 2 SWS > Friday, 10:15 to 11:45, room: H8, Dr. Yasmin
 Sanderson & Dr. Shigenori Nakatsuka, no registration

- Exams:

- graded: written examination 120min
- ungraded: tutorial achievement/exercises

3. Important: examination regulations & 1st semester



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FPOBScAI – B9 Artificial intelligence perspectives (AIP)

B9	Artificial intelligence perspectives	2	2		5	5			EA: W90 or O30	•

- Courses

- lecture series (different speakers), 2 SWS > Wednesday, 10:15-11:45, room: H9, Prof. Dr.
 Claudio Castellini & Rebecca Lennartz & Dr. Robert Richer, no registration
- exercise/short excursions, 2 SWS > information on exercises/excursion in 1st lecture
- Use this opportunity to get to know the AI people and labs at FAU and surrounding institutions!

Exams:

- graded: written examination 90min

3. Information on organizational topics (Nora Manz, M.A.)



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FPOBScAI – B14 Application domain fundamentals (ADF)

B14 Application domain fundamentals pursuant to Section 5	20	5	5	5	5			EA: see Section 5 (3)		
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- modules from application domains to understand the areas in which AI methods are used
 - courses from other degree programs (limited number of places for BSc AI students)
 - places are allocated centrally
 - Please do not register directly for the modules, but indicate in an e-mail to study-ai-bachelor@fau.de which courses you would like to take this semester.
- Concentrate on compulsory modules and GOP first!

3. Information on organizational topics (Nora Manz, M.A.)



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FPOBScAI – B18 Free choice

B18	Free Choice pursuant to Section 9	10	5	5		CA: see Section 9 (3)	

- Free choice from electives, soft skills and language courses at FAU
 - language courses in English up to and including B1+ are excluded
 - select course, register if necessary and ask the lecturer for the examination number
 - Please send an e-mail to study-ai-bachelor@fau.de by October 30 stating which modules (title) and examinations (no.) you have chosen this semester.
- Concentrate on compulsory modules and GOP first!

3. Information on organizational topics (Nora Manz, M.A.)



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FPOBScAI – general information & tips

- attend seminars and projects later (knowledge from compulsory courses required)
- more information about projects and theses on the website in due course
- use Free choice and Application domain fundamentals as preparation for Master's degree at FAU
 - German language courses for various Master's degrees (German may be mandatory)
 - electrical engineering modules for MSc Medical Engineering
 - etc.



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IdM

- IdM is a FAU system that maps the digital identity of its members
- IdM ID accompanies the FAU user throughout their whole FAU lifecycle
- IdM ID needed for most FAU services (SSO)
- via IdM: Manage your data, activate services, block your FAUcard if you lose it, order newsletters etc.

https://www.idm.fau.de/index_en.html



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FAUmail

- *
- All important information regarding your studies will be sent to your FAUmail account. You're responsible for receiving and reading it!
- to forward your emails from your FAUmail account to your private email account:
 - log into IdM
 - go to "Self Service" > "Email"
 - click on the magnifying glass symbol and enter your private email adress
 - make sure to have enough free space in your private email account!
- Use your FAUmail account to contact lecturers and other FAU staff.
- https://faumail.fau.de/



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Campo

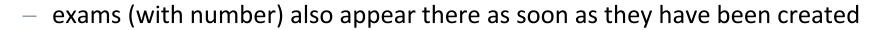
- Campo is the most important tool for modules, events and exams
- many things work without login, others only after login
- Campo can be a bit complicated
 - often 10 different paths lead to the same result, find your own
 - save frequent options or searches as favorites
 - ask fellow students for tips
 - FAQs and guides: https://www.intern.fau.eu/teaching-studying/course-and-examination-management-campo-portal/guides-videos-faqs-on-campo/
- https://www.campo.fau.de/

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Campo – course catalog 1

- course catalog provides an overview of courses in the current semester
 - make sure that the correct semester is selected at the top
 - navigate to the degree program to see modules (with number)





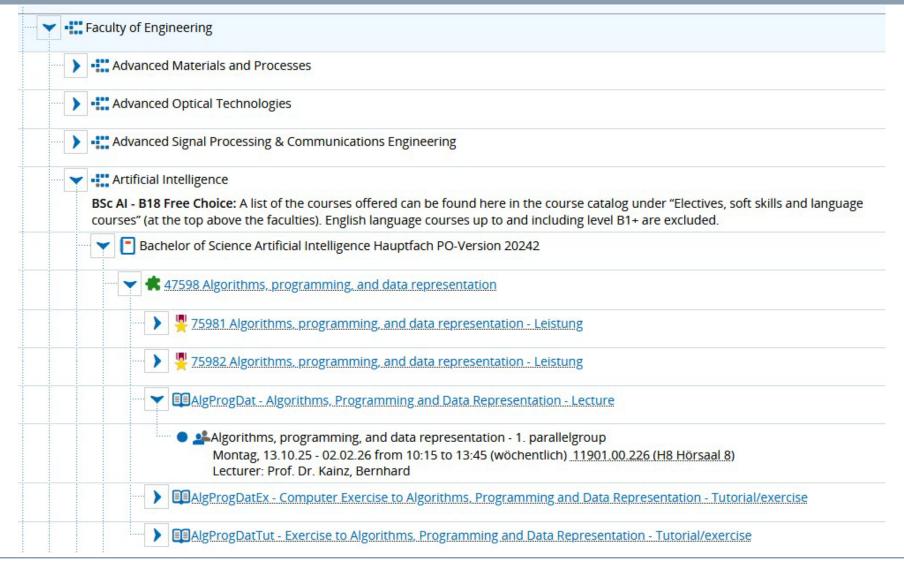


- expand for brief information such as date, room, person responsible
- Click on link to call up details
- range of courses in the new BSc AI will be expanded each semester
- pdf module handbook is published on the website once a semester
 - doesn't contain any free choice modules (too many!)
 - is only created once a semester, Campo is more up-to-date



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Campo – course catalog 2





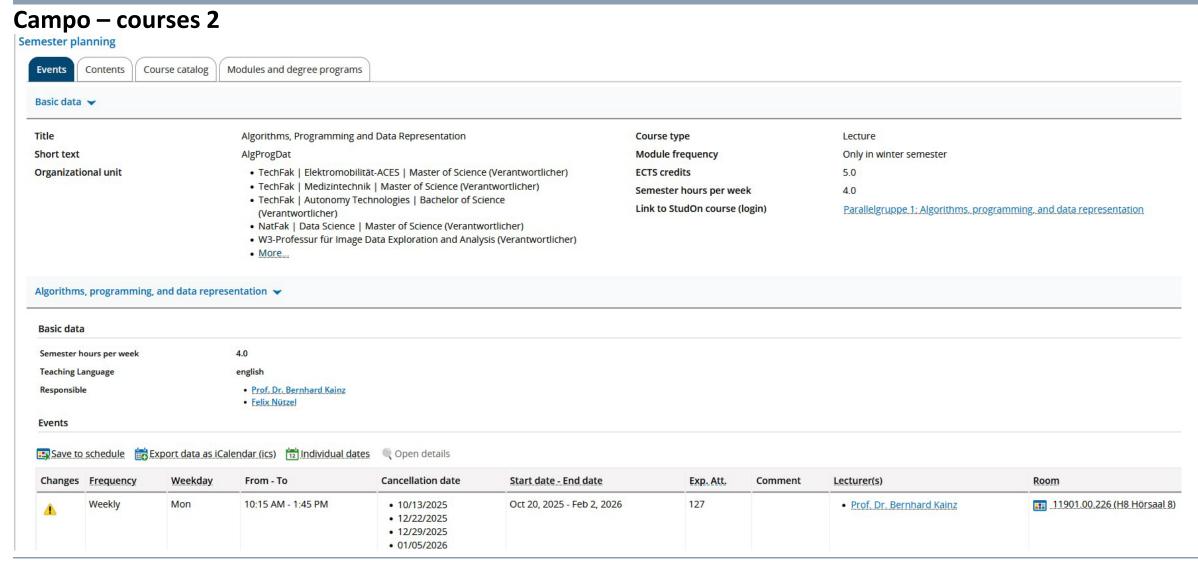
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Campo – courses 1

- entry for the course usually only contains organizational information
 - course type, ECTS, SWS and frequency
 - date, lecturer and room
- link to the StudOn course
 - if registration for the course is necessary, usually via StudOn (for B14 please contact me beforehand!)
 - provision of course materials
 - possibility to submit tasks
- information on curriculum and content usually not here, but in the module



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Campo – modules 1

- one of many ways to view module descriptions
 - "Show module descriptions"
 - search for "Bachelor Artificial Intelligence"
 - all modules, courses and examinations are displayed in the overview
 - click on the magnifying glass symbol next to the module, course or exam you are interested in
- module description provides information on content, as well as additional information on the examination type and grading procedure and a list of relevant literature



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Campo – modules 2

Structure		Type of Event / Examination	Integration in curriculum	Alternative integration in curriculum	ECTS credits	Semester hours per week	E
Bache	elor of Science Artificial Intelligence Hauptfach PO-Version 20242	•					
y Ø1	10000 Bachelor's examination				180	0	
~	Ø 2000 Total		1 - 6		180	0	
	47598 Algorithms, programming, and data representation		1		10		
	 75981 Algorithms, programming, and data representation 	Leistung	1		5		
	75982 Algorithms, programming, and data representation	Leistung	1		5		
	Algorithms, Programming and Data Representation	Lecture	1		5	4	
	Computer Exercise to Algorithms, Programming and Data Representation	Tutorial/exercise	1		2.5	2	
	Exercise to Algorithms, Programming and Data Representation	Tutorial/exercise	1		2.5	2	



52

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Campo – exams 1

- overview of registered exams in Campo
 - Main Menu > "My Studies" > "Show my enrollments"
- registration for exams only possible in a certain period (note info e-mail)



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Campo – further options

- "search for room" to get information about a room (e.g. address or location on campus)
- provides important documents
 - transcript of records
 - certificate of enrollment
- plan your schedule for the current semester
- Many, many more!



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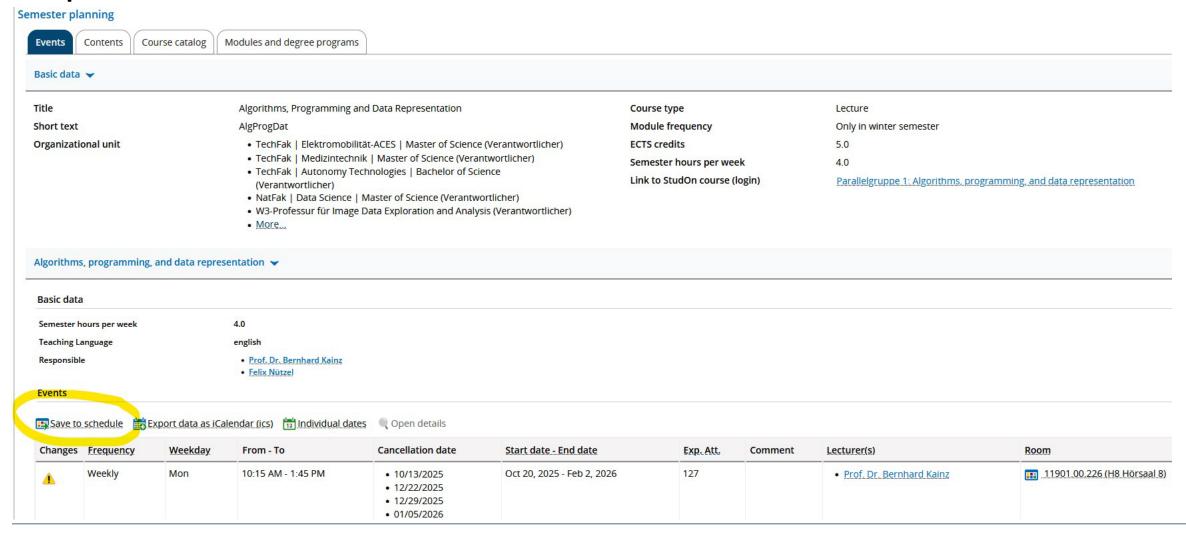
Campo – schedule 1

- create schedule
 - go to the entry of the course you want to add
 - click on "save to schedule"
 - remember to also add exercises etc.
- display schedule: "My Studies" > "Schedule" (pdf export possible)
- FAQs and guides: https://www.fau.eu/education/study-organisation/tips-for-starting-studies-at-fau/how-do-i-draw-up-my-schedule/
- → video tutorial: https://www.youtube.com/watch?v=jU6vLN912WA



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Campo – schedule 2





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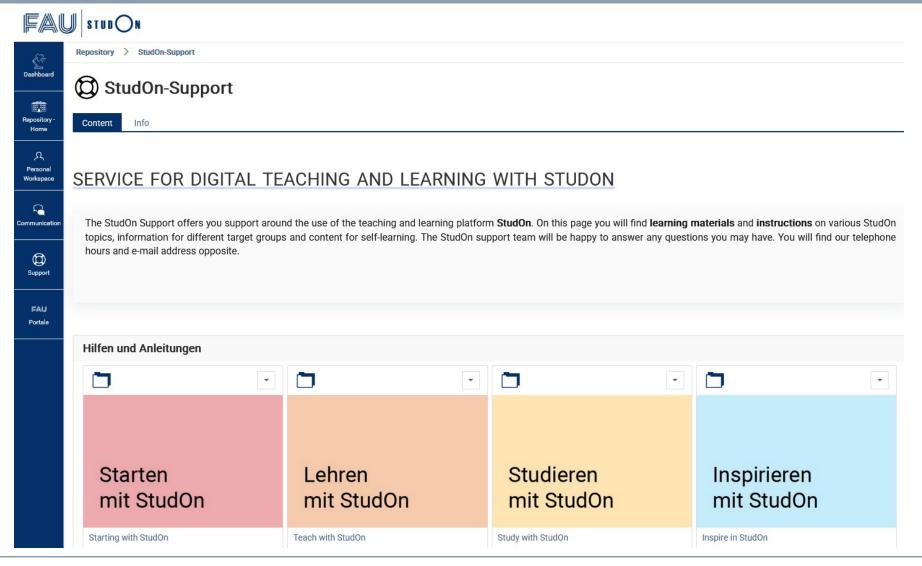
StudOn 1

- StudOn = e-learning platform
 - if registration for the course is necessary, usually via StudOn (for B14 please contact me beforehand!)
 - is used to share course materials
 - possibility to submit tasks
 - some lecturers may use StudOn to communicate with you
- guides and help: https://www.studon.fau.de/cat4386520.html
- https://www.studon.fau.de/



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StudOn 2



5. Your to-dos



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★Your to-dos this semester

- today: compile your schedule (and register for courses, if necessary), get to know your fellow students and the Campus
- from tomorrow on: go to first lectures (and many more thereafter!), always learn along
- until October 30: let me know if/which Free Choice exams you would like to take
- November 17 to December 7: exam registration (you'll receive an info e-mail)
- January 28: semester talk (discuss general concerns and issues with your profs and me)
- around February: re-register and pay semester fee for next semester (you'll receive an info e-mail)
- February 9 to February 21/March 19 to April 10 (+ e-exam periods): pass your exams

A lot of freedom, but also a lot of responsibility for self-organization!



Welcome Event for BSc AI – winter semester 25/26

Contact points – student advisory service

- study advisor BSc AI
 - questions about and problems with your studies that you can't resolve yourself
 - support with formalities (semester off, extension of study period, change of subject...)
 - accreditation of achievements

- Nora Manz (<u>study-ai-bachelor@fau.de</u>), Nürnberger Str. 74, 91052 Erlangen
- Please make an appointment before you visit in person!



Welcome Event for BSc AI – winter semester 25/26

Contact points – student advisory service

- general study advisory (TF)
 - gerneral study-related issues
 - student visa issues

- Elisabeth Bächle-Grosso (zsb-tech@fau.de), Halbmondstr. 6-8, 91054 Erlangen
- Please make an appointment before you visit in person!



Welcome Event for BSc AI – winter semester 25/26

Contact points – Examinations Office

- examinations Office TF
 - managing exams, ETCS, grades (first point of contact is always your lecturer)
 - withdrawal from exams (due to illness etc.)

- Heike Barthelmann (<u>heike.barthelmann@fau.de</u>), Halbmondstr. 6, 91054 Erlangen
- Please make an appointment before you visit in person!
- https://www.fau.eu/education/advice-and-services/examination-offices/examinations-office-faculty-of-engineering/



Welcome Event for BSc AI – winter semester 25/26

Contact points – IT

- RRZE (IT service)
 - problems with IdM or FAUmail
 - services: https://www.services.rrze.fau.de/studierende/
 - contact and help: https://www.rrze.fau.de/infocenter/kontakt-hilfe/



Welcome Event for BSc AI – winter semester 25/26

Contact points – international affairs

- international Office TF
 - information about studies/internships abroad
 - general support for international students

- Christine Mohr (christine.mohr@fau.de), Erwin-Rommel-Str. 60, 91058 Erlangen
- https://www.tf.fau.eu/studying/international/



Welcome Event for BSc AI – winter semester 25/26

Contact points – international affairs

- international Service FAU
 - advice for international students in non-academic matters

- welcome-students@fau.de, Helmstr. 1, 91054 Erlangen
- https://www.fau.eu/education/advice-and-services/contacts-central-office-for-international-affairs/contacts-for-regular-students/



Welcome Event for BSc AI – winter semester 25/26

Contact points - Advice on harassment, discrimination, chronic illness

- office for Equality and Diversity
 - advice for students with children and help for students with a migratory backround
 - support for women (in case of violence, harassment) and for students experiencing discrimination of any kind (due to gender, ethnicity, religion, sexual orientation etc.)

- gender-und-diversity@fau.de, Bismarckstr. 6, 91045 Erlangen
- https://www.equality-and-diversity.fau.eu/



Welcome Event for BSc AI – winter semester 25/26

Contact points - Advice on harassment, discrimination, chronic illness

- advice for students with disabilities or chronic diseases
 - general advice and support (e.g. accessibility of buildings)
 - compensation of disabilities during examinations (e.g. more time)

- Esther Paulmann (<u>beeinträchtigt-studieren@fau.de</u>), Schloßplatz 3/Halbmondstr. 6, 91054 Erlangen
- https://www.fau.eu/education/advice-and-services/support-services/students-with-disabilities/



Welcome Event for BSc AI – winter semester 25/26

Contact points – psychological and legal support

- psychological support TF
 - open consultation (anonymous drop-in sessions)
 - high demand, but they endeavor to look after everyone

- <u>tf-psychologische-beratungsstelle@fau.de</u>, Erwin-Rommel-Str. 60, 91058 Erlangen
- https://www.tf.fau.eu/studying/advice-and-services/psychological-services/



Welcome Event for BSc AI – winter semester 25/26

Contact points – psychological and legal support

- legal advice
 - online advice sessions on tenancy law, alien/immigration law, etc.

- Studierendenwerk, Langemarckplatz 4, 91052 Erlangen
- https://www.werkswelt.de/index.php?id=rechtsberatung&setlang=en



Welcome Event for BSc AI – winter semester 25/26

Contact points – jobs and career

- career Service FAU
 - help with job search (student/regular)
 - support with applications (e.g. check of documents)
 - training for job interviews
 - workshops and seminars

- <u>career-service@fau.de</u>, Halbmondstr. 6-8, 91054 Erlangen
- https://www.fau.eu/education/advice-and-services/career-service/



70

Welcome Event for BSc AI – winter semester 25/26

Contact points – student life

- mensa & cafeterias
 - current menus: https://www.werkswelt.de/index.php?id=mensen-cafeterien-cafebars
- transportation
 - get 38€ ticket (valid throughout Germany on local public transport, 2nd class, monthly cancelable)
 - https://meinabo.vag.de/abo/new.aspx?produkt=16230706 1
- buddy program
 - experienced students help new international students to get settled
 - https://www.fau.eu/education/international/from-abroad/welcome-programme-for-international-students/buddy-programme/



Welcome Event for BSc AI – winter semester 25/26

Further information

- almost all questions are answered somewhere on an FAU website
- first step should always be reviewing the available information (examination regulations, websites, Campo/StudOn, fellow students, FSI)
- At the end of your studies, you will not only be good at your subject, but also independent and well organized.

★ If you can't find the information anywhere and need help, make sure you communicate politely, respectfully and appreciatively.



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E-mails to professors, academic staff and administration

- e-mails should be polite and short and contain all relevant data
 - pay attention to a suitable salutation
 - state your name, matriculation number and degree program
 - state your request and which module/course/exam it relates to
 - send your e-mail from your FAU e-mail account
- be patient, an answer usually only comes after a few days
- send friendly reminder after 1 week
- beware of phishing: no FAU employee will ask you to buy Spotify vouchers for them or anything similar.



Welcome Event for BSc AI – winter semester 25/26

Employees' offices

- only come in person if you have made an appointment
- be on time for your appointment
- don't disturb anyone at work, but knock and wait until you are invited in



Welcome Event for BSc AI – winter semester 25/26

FAU community

- you don't have to pay fees, your education is paid for by the German tax payers, therefore, staff is limited and you're responsible for your own studies
- university staff are not only responsible for teaching, but also carry out research and participate in administration
- FAU is no company, you're no customer
- we're all part of FAU community and everybody is welcome here, be kind, respectful and patient



- if you want get actively involved, join FSI AI or other student committees
- help shape your degree program and university life

8. FAU for you



Welcome Event for BSc AI – winter semester 25/26

Student groups

- FSI AI = Fachschaftsinitiative BSc/MSc AI (student association)
 - organizes events and represents student voices in university politics
 - https://www.ai.study.fau.eu/student-unions/
- FSV TF = Fachschaftsvertretung der TF (student committee)
 - elected student representatives at faculty level
 - https://fsv.tf.fau.de/en/
- Student initiatives
 - common interests (professionally, artistically, politically, ...)
 - https://stuve.fau.de/en/gruppen/

8. FAU for you



Welcome Event for BSc AI – winter semester 25/26

Language courses

- FAU Language Center (free of charge; limited places and compulsory attendance)
 - https://sz.fau.eu/
- adult education center/VHS (chargeable, but not that expensive; language courses (intensive, regular) and many other courses)
 - https://www.vhs-erlangen.de/
- online courses of the Virtual University of Bavaria/vhb (free of charge for students at Bavarian universities; not just language courses, but a wide range of courses)
 - https://www.vhb.org/en/students/
- language tandems & language cafés
 - https://sz.fau.eu/department-media-autonomous-learning/autonomous-language-learning/tandem/ & https://sz.fau.eu/department-media-autonomous-learning/autonomous-language-learning/language-cafes/

8. FAU for you



Welcome Event for BSc AI – winter semester 25/26

FAU has a lot to offer

- a wide range of voluntary additional courses (e.g. on scientific work)
 - s. course catalog in Campo
- university library (books, magazines, paper, e-ressources)
 - https://ub.fau.de/en/
- sports courses
 - https://www.anmeldung.sport.uni-erlangen.de/hsp/sportarten/aktueller_zeitraum_0/
- Much, much more!

Information on organizational topics (Nora Manz, M.A.)



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The best starting point for all searches and questions is the degree program's website:

https://www.ai.study.fau.eu/





Information on organizational topics (Nora Manz, M.A.)

Welcome Event for BSc AI – winter semester 25/26

I wish you a good start to the semester and lots of fun with your studies!

